



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 3
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-2069

APPLICATION FOR STATE ASSENT

To perform work regulated by the provisions of Chapter 279 of the Public Laws of 1971 Amended.

Project Location _____ No. Street City/Town	File No. (CRMC USE ONLY)
Owner's Name	Plat: Lot(s):
Mailing Address _____ Address City/Town, State Zip Code	Owner's Contact: Number: Email Address:
Contractor RI Reg. # Address	Email address: Tel. No.
Designer Address	Tel. No.
Name of Waterway	Estimated Project Cost (EPC): Application Fee:
Provide Below a Description of Work As Proposed (required).	

Have you or any previous owner filed an application for and/or received an assent for any activity on this property?

(If so please provide the file and/or assent numbers): _____

Is this site within a designated historic district? ☐ YES ☐ NO

Is this application being submitted in response to a coastal violation? ☐ YES ☐ NO

If YES, you must indicate NOV or C&D Number: _____

Name/mailling addresses of adjacent property owners whose property adjoins the project site. Accurate mailing addresses will insure proper notification. _____ Applicant **must** initial to certify accuracy of adjacent property owners and accuracy of mailing addresses.

STORMTOOLS (<http://www.beachsamp.org/resources/stormtools/>) is a planning tool to help applicants evaluate the impacts of sea level rise and storm surge on their projects. The Council encourages applicants to use STORMTOOLS to help them understand the risk that may be present at their site and make appropriate adjustments to the project design.

NOTE: The applicant acknowledges by evidence of their signature that they have reviewed the Rhode Island Coastal Resources Management Program, and have, where possible, adhered to the policies and standards of the program. Where variances or special exceptions are requested by the applicant, the applicant will be prepared to meet and present testimony on the criteria and burdens of proof for each of these relief provisions. The applicant also acknowledges by evidence of their signature that to the best of their knowledge the information contained in the application is true and valid. If the information provided to the CRMC for this review is inaccurate or did not reveal all necessary information or data, then the permit granted under this application may be found to be null and void. Applicant requires that as a condition to the granting of this assent, members of the CRMC or its staff shall have access to the applicant's property to make on-site inspections to insure compliance with the assent. This application is made under oath and subject to the penalties of perjury.

08/04

Owner Name (PRINT) _____

Owner's Signature (SIGN) _____

PLEASE REVIEW REVERSE SIDE OF APPLICATION FORM

STATEMENT OF DISCLOSURE AND APPLICANT AGREEMENT AS TO FEES

The fees which must be submitted to the Coastal Resources Management Council are based upon representations made to the Coastal Resources Management Council by the applicant. If after submission of this fee the Coastal Resources Management Council determines that an error has been made either in the applicant's submission or in determining the fee to be paid, the applicant understands that additional fees may be assessed by the Coastal Resources Management Council. These fees must be paid prior to the issuance of any assent by the Coastal Resources Management Council.

The applicant understands the above conditions and agrees to comply with them.

Owner Signature

Date

Print Name and Mailing Address

NOTICE TO APPLICANTS

The Coastal Resources Management Council regulations require that the following must accompany every application otherwise these applicants will be deemed incomplete and returned.

ALL OF THE FOLLOWING REQUIRED APPLICATION DOCUMENTS **MUST BE ORGANIZED INTO THREE (3) ASSEMBLED PACKETS** WHEN SUBMITTED TO BE CONSIDERED A COMPLETE APPLICATION

****PLEASE NOTE**** When submitting large scale plans, **Three (3) physical copies as well as one (1) digital copy** (sent via email to cstaff1@crmc.ri.gov) are both **REQUIRED**. This is for submitting **new** applications as well as any **revisions** or **modifications** made.

1. **Three paper copies** of completed application form including plans are required. If the project requires a type "B" or involves work in the waterway, plans must be 8 1/2" x 11". If the project is type "P" or Prohibited, a Special Exception form will be required, staff will provide you with the necessary forms.
Electronic Copy of Application required – please email to: CStaff1@crmc.ri.gov

For Formal Applications (Category B): **Site Plans must also be submitted in PDF format and if possible, application materials as well in PDF format.**

2. **Application fee – Please have a currently dated check. Checks older than 2 weeks will not be accepted. (see attached CRMC Fee Schedule for Application fee amount).**
3. **Proof of Ownership.** The CRMC requires a letter from the local tax assessor stating ownership of the property. If ownership of property entails an HOA, Neighborhood Association, Corporation, LLC, Fire District, etc - please provide documentation permitting applicant to act as representative/signatory.
4. A completed and signed **CRMC Building Official letter** stating that a building permit will be issued upon receipt of a CRMC permit, with the exception of recreational boating facilities.
5. Supply **photos of coastal feature construction site.**

In addition, where these additional items are applicable, they are also required:

- a) Affirmation that the proposed structure will be serviced by municipal sewers. (For large projects, local community approval and construction details of the tie-in are required).
- b) An approved Onsite Wastewater Treatment System (OWTS) permit from DEM/OWTS, 291 Promenade Street, Providence, RI, 02908; phone (401) 222-2306.
- c) An approved "Change of Use" permit from DEM/OWTS is required in un-sewered areas when an increase in the number of bedrooms, an increase in "flow units", or a change from season to year-round use is proposed.

Your application receives a thorough review by our staff biologists and engineers during which they may require additional information to complete their review. If this becomes necessary you will receive a separate information request form.

You are urged during this process to be as complete as you can in fulfilling all informational requirements. In addition, you are also urged to adhere as closely as you can to all the Coastal Resources Program requirements. Failure to do so could cause delays in processing your application.

We thank you for your cooperation in this matter and look forward to working with you in protecting our coastal environment.

CRMC FEE SCHEDULE
(CURRENT DATED CHECK OR MONEY ORDER ONLY)

Project Description	Description/Comments	Fee
Residential Boating Facility	New Facility	\$1,500.00
New Structural Shoreline Protection Facility	First 100 linear feet Each additional linear foot	\$1,500.00 \$15.00/ft
Residential Development Project (condominiums, subdivisions, paper subdivisions, etc.)	First 6 units/lots Each additional unit/lot Infrastructure (roads, drainage, etc.)	\$3,500.00 \$400.00 (.005 * EPC)
Review of units/lots within a Council approved Subdivision	Submitted in accordance with all Council conditions/stipulations	1/2 of the All Others fee
Buffer Zone Alterations and Management Plans	For areas less than or equal to 1 acre For areas between 1 and 5 acres For areas greater than 5 acres	\$100.00 \$250.00 \$500.00
Onsite Wastewater Treatment Systems (OWTS) -- with new construction	New Construction	All Others Fee
OWTS Repair or Alteration Only	Repair, Alterations	Single Family Home \$80.00 All Other \$105.00
All Others Fee (includes Section 320 reviews)	Based on Estimated Project Cost: EPC is less than or equal to \$1,000 EPC Between \$1,000.01 - \$2,500 \$2,500.01 - \$5,000 \$5,000.01 - \$10,000 \$10,000.01 - \$25,000 \$25,000.01 - \$50,000 \$50,000.01 - \$100,000 \$100,000.01 - \$150,000 \$150,000.01 - \$200,000 \$200,000.01 - \$250,000 \$250,000.01 - \$300,000 \$300,000.01 - \$350,000 \$350,000.01 - \$400,000 \$400,000.01 - \$450,000 \$450,000.01 - \$500,000 \$500,000.01 - \$20,000,000 EPC greater than \$20,000,000	\$50.00 \$100.00 \$150.00 \$200.00 \$250.00 \$500.00 \$750.00 \$1,000.00 \$1,250.00 \$1,500.00 \$1,750.00 \$2,000.00 \$2,250.00 \$2,500.00 \$2,750.00 ((\$2,750.00 + .005 * EPC beyond \$500,000.00)) ((\$100,250.00 + .0025 * EPC beyond \$20,000,000))

EPC = Estimated Project Cost. The EPC shall include all costs associated with site preparation (e.g., earthwork, landscaping, etc.) sewage treatment (e.g., cost of OWTS, sewer tie-ins, etc.) and construct costs (e.g., materials, labor, and installation of all items necessary to obtain a certification of occupancy).

Preliminary Determinations**Fee**

Individual residential homeowner/potential homeowner	\$150.00
All other projects (e.g., subdivisions, commercial, industrial, etc.)	\$1,000.00
Jurisdictional determinations	\$100.00
Jurisdictional Determination for Individual Lot Development of Residential Properties Adjacent to New Sewer Lines that no longer require an ISDS for Development	\$25.00
Coastal Feature verification	\$300.00

Other Fees**Fee**

Single Family Residence Assent Renewal/Extension	\$75.00
All Other Assent Renewal/Extension	\$250.00
Modification-Single Family Residence w/no public hearing	\$100.00
Modification of under 50% of a recreational boating facility	\$250.00
All other Modification Requests	All Other fee or \$250.00 whichever is greater
Lightering Permits	\$250.00
Beach Vehicle Permits: Rhode Island registration	\$100.00
Out-of-State registration	\$200.00
Declaratory Rulings	\$1,000.00
Petitions for regulation changes	\$1,000.00
Contested cases with sub-committee hearings	Applicant pays all costs of hearing process
Temporary Dock Application	\$100.00
Dock Registration	\$20.00
Transatlantic Cable Fee (effective August 16, 2012)	\$40,000 per year
-- One time fee per inactive cable	\$2,500.00

Administrative Fees for Activities which have occurred without a valid CRMC Approval

1. Administrative Reviews

All such activities will be assessed an application fee based on above plus:

- a) Illegally constructed structures and unauthorized activities located in tidal waters and/or on adjacent coastal or shoreline features (See RICRMP Section 1.2.1 and Section 1.2.2) shall be assessed **\$500.00** administrative fee;
- b) Illegal activities excluding those classified as maintenance activities under the RICRMP shall be assessed a **\$250.00** administrative fee; and,
- c) Unauthorized maintenance activities shall be assessed a **\$100.00** administrative fee.

2. Applications before the Council

- a) In accordance with Council regulations, all activities or alterations which have already occurred, or have been constructed or partially constructed without a Council Assent shall be subject to the fee schedule contained in Section 1.4.7. In addition, the Council shall assess an appropriate administrative fee based on a recommendation by the Executive Director. The recommended administrative fee shall take into account the impact on coastal resources, additional demand on Council resources, and hardship on an applicant (see RICRMP Section 1.1.12).

Hardships

Where an applicant can demonstrate that the fee schedule described herein presents an undue hardship, the Council may adjust the application fee, administrative fee, and/or contested case fees.

** NOTE: All fees are Summative. In addition, all fees are filing fees and non-refundable.*

***NOTE: Applicants should consult Section 1.4 of the CRMC's Management Procedures for a more detailed description of the CRMC's fee schedule.*