



State of Rhode Island
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 3
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-2069

MAINTENANCE CERTIFICATION APPLICATION

Project Location _____ No. Street City/Town		File No. (CRMC USE ONLY):
Owner's Name:		Plat: _____ Lot(s):
Mailing Address _____ City/Town _____ State _____ Zip Code _____		Owner's Contact: Phone Number: Email Address:
Contractor RI Reg. #: Address:		
Name of Waterway:	Estimated Project Cost: \$ Fee (chart based on EPC): \$	
Description of facility to be maintained (type of facility and present conditions)		
Describe accurately the maintenance work proposed. (Use additional sheets of paper if necessary and attach this form.)		
Describe equipment to be used, construction methods, access routes, etc.		

Have you or any previous owner filed an application for and/or received an assent for any activity on this property?

(If so please provide the file and/or assent numbers): _____

Is this site within a designated historic district? ☐ YES ☐ NO

Is this application being submitted in response to a coastal violation? ☐ YES ☐ NO

If YES, you must indicate NOV or C&D Number: _____

NOTE: The applicant acknowledges by evidence of their signature that they have reviewed the Rhode Island Coastal Resources Management Program, and have, where possible adhered to the policies and standards of the program. The applicant also acknowledges by evidence of their signature that to the best of their knowledge the information contained in the application is true and valid. The filing of false information can result in the Coastal Resources Management Council revoking state assent.

Owner Name (PRINT)

Owner's Signature (SIGN)

INCLUDE THE FOLLOWING FOR REVIEW **IN 4 COLLATED PACKAGES**

(See CRMC Fee Schedule for Application Fees)

****PLEASE NOTE**** When submitting large scale plans, four (4) physical copies as well as one (1) digital copy (sent via email to cstaff1@crmc.ri.gov) are both required. This is for submitting new applications as well as any revisions or modifications made.

- **APPLICATION FEE** (See chart below)
- **PHOTOGRAPHS OF EXISTING ACTIVITY ARE REQUIRED.**
- **PHOTOGRAPHS OF COASTAL FEATURE AND PROJECT AREA ARE RECOMMENDED.**
- **APPLICATION FORM.**
- **LETTER FROM LOCAL BUILDING OFFICIAL** (except for dock repairs, seawall, tree removal, OWTS).
- **PROOF OF PROPERTY OWNERSHIP/LETTER FROM TAXASSESSOR'S OFFICE.**
- **LOCATION MAP.**
- **SITE PLANS, SPECIFICATIONS AND DESCRIPTIONS OF PROPOSED MAINTENANCE ACTIVITY.**
 - DETAILED SITE PLANS, CROSS SECTIONS ARE APPROPRIATE, ESPECIALLY IF NO PRIOR CRMC APPROVAL IS ON FILE.
- **COPY OF ANY PREVIOUS CRMC PERMITS**
- **COPY OF ANY PREVIOUSLY APPROVED PLANS & SPECIFICATIONS (IF NONE CAN BE FOUND, PROVIDE PREVIOUS OWNERS NAMES BACK TO 1971).**
- **FOR OWTS PROJECTS: APPLICANT MUST SUBMIT DEM OWTS PERMIT AND APPROVED STAMPED PLANS.**

NOTE "A" - PLEASE NOTE THAT PER RICRMP 1.3.1(N), MAINTENANCE OF STRUCTURES INCLUDES REBUILDING, RECONSTRUCTION, REPAIRING, OR RE-ESTABLISHING TO PREVIOUSLY ASSENTED CONDITIONS AND DIMENSIONS OF A DAMAGED OR DETERIORATED STRUCTURE OR FACILITY. WITH THE EXCEPTIONS OF MARINAS (SEE SECTION 300.4) MAINTENANCE INCLUDES ONLY THOSE ACTIVITIES THAT DO NOT ALTER THE APPROVED DESIGN, PURPOSE, AND SIZE OF THE STRUCTURE. HOWEVER, CONSTRUCTION, REPAIR, ALTERATION OR REPLACEMENT OF EXISTING MALFUNCTIONING ONSITE WASTEWATER TREATMENT SYSTEM (OWTS) OR CESSPOOLS TO MEET D.E.M. REQUIRED DESIGN STANDARDS SHALL ALSO BE CONSIDERED MAINTENANCE ACTIVITY. IN THE CASE OF STRUCTURES FOR WHICH NO C.R.M.C. ASSENT HAS BEEN OBTAINED, THE COUNCIL'S EXECUTIVE DIRECTOR SHALL DETERMINE WHAT STANDARDS OF THE R.I. COASTAL RESOURCES MANAGEMENT PROGRAM APPLY.

<u>EPC (Estimated Project Cost)</u>	<u>APPLICATION FEE</u>
Up to \$500.00	\$20.00
Greater than \$500.00 less than or equal to \$1,000.00	\$35.00
Greater than \$1,000.00 less than or equal to \$5,000.00	\$50.00
\$5,001.00 - \$10,000.00	\$100.00
\$10,001.00 - 20 million	\$100.00 plus .005 of EPC beyond \$10,000 up to fee = \$100,050.00
> \$20 million	\$100,050.00 plus .0025 of EPC beyond \$20 million